



INFRASTRUCTURE/PARKS AND RECREATION BOARD MEETING MINUTES

**Trinity City Hall Annex
6703 NC Highway 62
Tuesday, May 7, 2013**

Board members present: Jerry Daniels, James Michael Harrison, Linda Johnson, Larry C. Lister, Angela Peele and Deborah-George Thompson.

Board members absent: James Kirkman and Paula Peace.

Others present: City Manager, Debbie Hinson; Council Liaison, Barry Lambeth; Public Works Director and Stormwater Administrator, Rich Baker; Assistant City Clerk, Annette deRuyter; Planning and Zoning Director, Julie Maybee; Council member Debbie Frazier and members of media.

1. Call to Order

Vice Chair Harrison called the May 07, 2013 meeting to order at 7:02 pm and welcomed those present.

2. Pledge of Allegiance

Vice Chair Harrison led the Pledge of Allegiance.

3. Invocation

Council Liaison Lambeth led the Invocation.

4. Review, Amend if needed, and Approve Agenda.

At this time Vice Chair Harrison asked Board to review, amend, or approve Agenda. With no comments from Board, Vice Chair Harrison called for a vote to approve the Agenda. The Agenda was approved as presented by all board members present, with Board members Kirkman and Peace absent.

5. Election of Board Chair

Vice Chair Harrison opened the floor to the Board for nomination of the Chair position. **Board member Johnson nominated Deborah-George Thompson; the nomination was seconded by Board member Peele, and approved unanimously by all members present with Board members Kirkman and Peace absent.**

6. Approve February 05, 2013 Minutes

Newly elected Chair Thompson resumed the meeting and thanked the board for their vote of confidence and trust in her. At this time, Chair Thompson called for a motion to approve the February 05, 2013 minutes. ***Motion to approve the minutes as written by Board member Lister, seconded by Board member Daniels, and approved unanimously by all members with Board members Kirkman and Peace absent.***

Action Items

7. Discussion on Proposed Sewer Maintenance Contract (City of Thomasville)

Chair Thompson discussed with board members that no changes in the Sewer Maintenance Contract had occurred since 2007. She reviewed the following changes reflected in the new contract that includes an increase of \$5.00 in some fees, the new mobilization charge and mending our own pavement.

It was her opinion that everything looked reasonable in the new contract.

Mr. Baker shared a significant change included in the new contract concerning Confined Space Entry. This is a federal requirement and includes OSHA standards. This new standards requires three men be present and be harnessed when work is being performed for Confined Space Entry.

Thomasville has included \$500.00 per event should the need for Confined Space Entry occur. Only one Confined Space Entry has occurred in the City of Trinity over the past five years. Mr. Baker explained this cost can be held down because maintenance is performed on a regular basis and did not expect any issues in the near future.

Mr. Baker discussed the proposed charge by the City of Thomasville of \$2.50 per linear foot with 100 feet minimum as a requirement. He advised members that other contractors have been contacted and will perform this service at a cheaper cost to the City. City of Thomasville will not be cleaning our lines unless services cannot be performed by others.

He informed members the fee for performing ORC services increased from \$500.00 to \$1000.00 per month. The City of Thomasville is encouraging the City of Trinity to become self sufficient in this area.

Mr. Baker advised members that he is currently enrolled in classes at this time to be able to perform this service and would test this summer for the first level. You must have a level II certification to perform ORC services. He advised members that he would be continuing his education to achieve level II certification that would allow the City to eliminate this cost in the future.

Mr. Baker advised members that other bids from outside contractors had been requested for the services performed by the City of Thomasville as listed in the current contract. Most companies contacted would not consider these types of services since we do not own our sewer system. The one bid proposal received from Enviro-Link estimated the cost at \$110,000 for the first year to perform the same services as the City of Thomasville.

It was Chair Thompson opinion that the City did not have a viable option since the quote received was more expensive than the proposed contract from the City of Thomasville. She felt the City need to increase their manpower. To do so would enable the City to perform more of the services provided by Thomasville. She felt the City was in no position at this time to negotiate prices.

Mr. Baker discussed an earlier meeting in Thomasville at which time the new contract was discussed by the Thomasville City Council. They are willing to work with the City of Trinity but they do want us to continue our efforts to become self-sufficient.

Mr. Baker suggested that the Board accept the terms of the proposed new contract from Thomasville.

Motion by Board member Peele to send this to Council, seconded by Board member Harrison, and approved unanimously by all Board members present with board members Kirkman and Peace absent.

Closing Comments

8. Comments from the Board

Board member Peele asked Mr. Baker what the orange circle meant on Red Fox Road. Mr. Baker responded that he would ask Department of Transportation that he was not certain.

9. Comments from Staff


Mr. Baker introduced the new Planning Director/Code Enforcement Officer Ms. Julie Maybee to the Board and to those present.


10. Adjourn

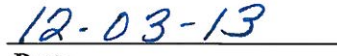
Motion to adjourn the May 07, 2013 meeting at 7:35 by Board member Daniels, seconded by member Lister and approved unanimously by all members present with Board members Kirkman and Peace being absent.

These minutes were approved by the Infrastructure/Parks and Recreation Committee at their August 06, 2013 Regular Meeting upon motion by Board member Daniels, seconded by Board member Kirkman, and approved unanimously by all members present. No members were absent.


Deborah-George Thompson, Chair


Date


Annette deRuyter, Assistant City Clerk


Date